

ELIGIBILITY CRITERIA FOR TREFOIL PERSONAL DEVELOPMENT AND HOLIDAY GRANTS

Personal Development Grants

Eligibility: Young people under the age of 25 years with special needs which may be psycho/social or of a physical nature which impacts upon their development.

Purpose: The purpose of the grant should be to support personal development and independence (educational, social or moral development) for eligible individuals/groups where statutory funding is not available, considered to be inappropriate or indeed needs to be topped up (this is not to replace statutory funding or to relieve statutory bodies of their funding and support obligations).

Structure: The grants may be provided to individuals or organizations. The project or event should be structured in order to provide an evaluation criterion which is agreed in advance of the award. The criteria must be mutually agreed between Trefoil, the individual and the supervising body. The level of the award will be at the discretion of the Trefoil Grants Committee and will only be subject to appeal under extreme circumstances. Normally involvement in projects or awards which should be subject to statutory funding will not be considered, although match funding with other sources such as Local Authorities and charities will be considered.

Process:

- Applications should be submitted no later than 10 weeks before any funds are required, this allows time for references to be accessed, etc. Any application which does not meet the minimum timescale cannot be considered. Therefore applicants should apply as early as possible. However, this should be no more than 6 months prior to the date when funds are required.
- The Charity requires two referees to support the application, one of whom should be involved with the applicant(s) on an appropriate professional basis (nurse, doctor, social worker). The referees should be able to validate the reasons for the application and the potential benefits to the applicant.
- Depending on the scale of the request (eg an organization requesting funding on behalf of a number of applicants or a complex application) the applicants may be required to provide a more detailed plan for the consideration of the Trefoil Grants Committee.

Holiday Grants

The Holiday Grants are aimed at individuals or small groups who conform to the Trefoil criteria for Development, with the following variations:

- Applicants for Holiday Grants should be under 18 years of age at the time when the grant is confirmed.
- Individuals and groups may apply on more than one occasion for a grant. However, these must be at least one year apart and the provision of funding for a second year will mean that a further grant will not be considered for three years.
- A copy of the holiday booking form must be enclosed with the application.

The purpose of the Grants is to allow the applicant to participate in a recreational activity or holiday which without the Grant would not have been available to them. The Holiday Grants application process is the same as that for the Personal Development Grants.